

RULES CHEAT SHEET

DGA GUIDELINES:

OVER TIME:

1st AD: 14-16 = add'l 1/2 day, 16-20 = another add'l 1/2-day, 20+ = another full day.

2nd ADs: 16-20 = 1 full day, 20+ = another full day. If local hire works 14 hrs and past 1A into the 6th day, they will be paid for the 6th day unless given a 50 hrs rest period.

AD gets mileage when they supply their own transportation and shoot between 10–30-mile zone.

Meal Money will be paid if they start work on or before 9A and work after 7:30P, unless given a sit-down meal before 9P.

Turnaround is 9 hrs or on forced call; weekend turnaround is 54 hrs. Penalty is 1/4 check per hour.

Wrap Allowance of \$50 per day will be paid to the 2nd AD responsible for supervising wrap when loading out.

Completion Payments: if worked less than 4 days = no completion; 5-9 days = 2-1/2 days completion; 10 or more = 1 week completion.

TURNAROUND:

IATSE = 10 hrs

DP & Operator = 11 hrs

Camera Asst = 10 hrs

Teamsters = 8 hrs

SAG = 12 hrs except exterior to exterior may be 10 hrs on three non-consecutive days, cannot be used on 1st day of employment (TV). If Distant Location SAG may be 11 hrs, twice a week on non-consecutive days. 36 hrs for 1 day weekend, 56 hrs for 2-day weekend, may be 54 hrs if 1st call is not earlier than 6A.

WEEKEND TURNAROUND FOR IATSE = 54 (or 50 – see below)

54 hrs of rest when you work five consecutive days in a week, and 32 hrs of rest when you work six days. There are three narrow exception scenarios that may be used to reduce the rest period to 50 hrs. They are:

- o Exterior Night Shooting
- o Limited Access to a Location
- o Health and Safety concerns due to weather or a natural hazard

• The exceptions may only be used a limited number of times:

- o When exception is used, the 5th day of the workweek can't be longer than 12 hrs worked.
- o No more than once every 6 weeks on an episodic and mini-series
- o Once on a one-time motion picture 66 minutes – 85 minutes in length
- o Twice on a theatrical motion picture or one-time motion picture longer than 85 minutes in length.

RULES FOR MINORS:

A parent or guardian must accompany a minor under 16 years of age. Work shall not be "Hazardous or detrimental to health, safety, morals, or education of minor". Any "may" item following is at the discretion of the studio teacher.

HOURS: 5A to 10P. With waiver, this may be extended to midnight. Nights preceding non-school days a minor may work until 12:30A. Pre-schooler may work until 12:30A without extension waiver but must have permission of parent/guardian. When on vacation, there must be an extra hour for rest & recreation.

SCHOOLING: Kindergarten thru 6th grade must school between the hours of 8A and 4P. 7th grade thru 12th grade must school between the hours of 7A and 7P. No period less than 20 minutes will be accepted as school time.

BANKING OF HOURS: At least one hour of instruction every school day. Banking is a privilege, not a right, & requires permission of teacher. Banked hours must be under the immediate supervision of studio teacher. Hours may be banked during holiday, vacation, or regular school days.

Number of hours which may be banked:

When school is in session – 1 hr for elementary, 2 hrs for secondary.

Summer Vacation – No banking of hrs.

Other Vacation or Holiday – 4 hrs elementary, 5 hrs secondary.

Banked hours may not exceed 10 hrs/month and must be used in 30 days.

NUMBER OF STUDIO TEACHERS:

1 for every 10 babies, or students (when school is in session).

1 for every 20 students when school is not in session.

1 teacher and 1 nurse for any 3 babies from 15 days to 6 weeks old.

1 teacher and 1 nurse for any 10 babies from 6 weeks to 6 months old.

BABIES: A baby cannot be exposed to more than 100 footcandles for more than 30 secs at a time.

All minors must have work permits – including infants.

16- & 17-YEAR OLDS: Do not require parent/guardian present.

Studio teacher required for schooling only, not for welfare. Can get their own work permit.

If have diploma, G.E.D., or Proficiency Cert, no teacher, schooling, or work permit required and may work same hours as adult. EMANCIPATED MINOR may enter binding agreement and consent to medical care, but is still subject to all compulsory education requirements unless title 8 is specifically exempted in the emancipation or he/she is HS graduate or has Proficiency Cert.

MEAL PERIODS: Shall not be less than 1/2 hour nor more than 1 hour. Extends the day 1/2 hour only. If studio teacher determines child is hungry, a meal may be required earlier than 6 hrs.

TURNAROUND: 12 hrs must elapse before next day's work call or start of school. This may be waived.

TRAVEL TIME: is work time. The only exception is distant location where there may be an allowance of up to 45 minutes each way.

MISCELLANEOUS: Screen Test – *if* minor paid, must have studio teacher. A minor of 14 to 18 years may work up to 8 hrs of 2 consecutive days without schooling if written permission given by school. A minor may work after going to school, in which case school counts as 6 hrs towards work time and a studio teacher required for welfare. A minor may work 1 hour after school without a teacher for looping, wardrobe, publicity, or personal appearance.